Security Records Division
Work Measurement Statistics for   June   1975

1. Case Processing Activity.
        Cases processed based on requests for checks,
        investigations and/or security clearances.   2105

2. Indices Activities.
        Manual name searches; names changed; cards
        typed, filed and purged; and security docu-
        ments numbered.   8747

3. Filing Activities.
        Files requested, files pulled, folders filed,
        files recharged, security documents filed,
        PRU requests and terminal searches.   66441

4. Computer Support Activities.
        Names searched, systems update transactions,
        miscellaneous keypunch activity and 1050
        Telecommunications transactions.   66469

5. Communications Activities.
        Teletype messages, dispatches, Agency cable
        and non-Agency cable traffic, document
        receipts, items manifested, notices and
        bulletins handled.   6363

6. Case Analysis Activities.
        Cases analyzed, summaries prepared and
        reference material reviewed and summarized.   771

7. Information Processing Check Activities.
        Checks requested, references reviewed,
        summaries prepared and material furnished
        requesters.   1215

8. File Retirement and Microfiche Activities.
        Files reviewed for retirement to microfiche
        and pages prepared and filmed.   51718

9. Outside Agency Name Check Activity.
        Completed requests for checks and supporting
        memoranda prepared in cases with positive
        results.   5136

                            Total Units Produced   208,965